



Grace Lutheran Communities  
3410 Sky Park Blvd • P.O. Box 287  
Eau Claire, WI 54702

Grace Lutheran Foundation is happy to offer you our automatic payment plan.

If you decide to take advantage of this service, funds will be withdrawn from your bank account on the date list given to you at the start of each school year and camp season, and will be automatically deposited in our account at US Bank. The amount withdrawn will be on your most recent statement. If the date falls on holiday, funds will be withdrawn on the following business day.

Enrollment is easy. Just fill out the enclosed Automatic Payment Request form, attach a voided check if using a checking account and mail both to Grace Lutheran Foundation. Don't forget to sign the form. You can also fax the form and voided check to Trish at (715)832-3021 or email it to the address below. Deductions will begin the following with the following statement.

Please note that if you are using a **savings account** – do not send in a deposit slip as they do not have the correct bank ID number on them. You will have to **check with your bank** to get the correct number.

We hope this billing feature will streamline your bill paying responsibilities. If you have any questions, please give me a call at (715)832-3003 ext. 166.

Sincerely,

Nancy Fliehr

Trisha Bell

Nancy Fliehr  
Administrator  
Grace School-age Childcare  
PO Box 287  
Eau Claire, WI 54702  
Nancy.fliehr@graceluthfound.com  
715-832-3003 ext 166

Trisha Bell  
Accountant  
Grace Lutheran Foundation, Inc  
PO Box 287  
Eau Claire, WI 54702  
trisha.bell@graceluthfound.com  
715- 832-3003 ext 221