

Field Trip or Other Off-Premises Activity Notification/Permission Child Care Centers

Use of form: Use of this form is voluntary; however, completion of this form meets the requirements of DCF 250.04(6)(a)2., DCF 251.04(4)(a)4. and 251.04(6)(a)4., and DCF 252.41(4)(a)4. Personal information you provide may be used for secondary purposes [Privacy Law, s.15.04(1)(m), Wisconsin Statutes]. This form may be used both to notify parents of the specific date, time, and destination of field trips which require the use of a vehicle and to obtain parental authorization for a child to participate in and be transported to and from a field trip. Note: The *Child Care Enrollment* form also contains a section for obtaining authorization from a parent to participate in field trips if the center chooses to use that form.

Instructions: Complete the form and submit to the parent / guardian for their signature prior to the date of the upcoming field trip.

Center or Day Camp Name

Grace SACC- Sunsational Summer Camp

Child's Name

Date(s) of the Field Trip or Other Activity

6/9/2025-8/22/2025

Departure Time

Varies- Guardians notified in advance

Estimated Return Time

Varies- Guardians notified in advance

Destination, including length of travel time each way

Varies- Guardians notified in advance through Facebook and weekly/monthly calendar documents.

Type of transportation:

☐ Center vehicle

☐ Parent / volunteer vehicle

☒ Contracted vehicle

☐ Public transportation

I authorize the child care center / day camp listed above to take my child on a field trip or other off-premises activity on the date(s) indicated.

Parent or Guardian **SIGNATURE**

Date Signed